

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 18 February 2025 at 7.30pm

Present: Councillors: L Brown (Chair), S Beckett, T Brown, J Cocks,
J Powell, M Keech and A Sheppard

In attendance: Claire Waring (clerk)

LAPC24/365	To receive and approve apologies for absence (reasons to be advised). None.
LAPC24/366	Public participation session. No member of the public was present.
LAPC24/367	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None.
LAPC24/368	To receive and approve for signature minutes of the meeting held on Monday 27 January 2024. Cllr L Brown noted that minute LAPC24/290 should be amended with respect to the demand from the Playing Field Association. The amount payable in the Council's current fiscal year is £900. The amount of £950 will be payable in 2025/26. Amendment agreed. Acceptance of the amended minutes was proposed by Cllr Cocks, seconded by Cllr Powell and approved. Signed by Cllr Sheppard.
LAPC24/369	To note any matters arising from the minutes not included on this agenda, for report only. None.
Lapc24/370	To review actions from the meeting held on Tuesday 10 December 2024, not included on the agenda. All non-agenda items completed.
LAPC24/371	To report on the Internal Control Councillor Checklist. It had not been possible to arrange this prior to the meeting. It will be completed as soon as possible.
LAPC24/372	To receive and approve the balance of account/bank reconciliation for current and MM accounts. The current account reconciliation was amended to reflect the corrected amount payable to the Playing Field Association. Acceptance proposed for the current account by Cllr Keech, seconded by Cllr Sheppard. Proposed for the Money Manager account by Cllr Powell, seconded by Cllr Cocks. Both approved. Signed by Cllr L Brown. The Clerk reported that HSBC was reducing its interest rate on the Money Manager account from 28 January.
LAPC24/373	To examine and approve the Bank Statements. Approved. Signed by Cllr L Brown.
LAPC24/374	To undertake a check of expenditure against the budget. It was noted that the budget is still tight for the remainder of the year and no expenditure should be undertaken without authorisation. There will be no costs for the election in the current financial year.
LAPC24/3	To report on the request from GA Memorial Hall for support. The Memorial Hall AGM will be held on 21 May 2025.

LAPC24/331	To consider moving the bank accounts. As Utility Bank does not issue debit cards, arrangements will be made for the mobile phone contract to be paid via PayPal. The Microsoft email contract is for 12 months. The final payment date will be checked. The transfer to Unity Bank will be made in April 2025.					
LAPC24/332	To report on the precept. The precept demand for £16,600 had been submitted and acknowledged.					
LAPC24/333	To approve any changes to the asset register. The clerk's new mobile phone will be added at a value of £1.					
LAPC24/334	To approve and authorise payments of the following invoices.					
Invoice Reference	Payme	Payee	Item	Total Amount	Amount Net of VAT	Power to
90.24/25	VISA	Microsoft	Email accounts	53.52	53.52	LGA 1972 S111
91.24/25	VISA	Lebara	Mobile phone	1.25	1.25	LGA 1972 S111
92.24/25	BACS	Clerk	Salary (Dec)	230.74	230.74	LGA 1972 S112
93.24/25	GG	HMRC	Tax (Dec)	57.60	57.60	LGA 1972 S112
94.24/25	DD	Yu Energy	Electricity	12.06	11.49	LGA 1972 S111
95.24/25	DD	Yu Energy	Electricity	95.41	90.87	LGA 1972 S111
96.24/25	DD	Yu Energy	Electricity	7.07	6.73	LGA 1972 S111
97.24/25	CHG	HSBC	Current account	8.00	8.00	LGA 1972 S111
98.24/25	BACS	Addingtons Playing Field	Contribution	950.00*	950.00*	LGA 1972 S111
99.24/25	BACS	Ledger & Admin Services	Payroll services	45.00	45.00	LGA 1972 S111
100.24/25	VISA	Microsoft	Email accounts	53.52	53.52	LGA 1972 S111

Electricity total is £114.54 for December.

*Item 98.24/25. This will be amended to £900 (see minute LAPC 24/323).

LAPC24/335	To receive details of the clerk's hours. Hours were approved. The Clerk will compile a timesheet.
LAPC24/336	To report on the sale of the lease for the substation on Church Lane. Cllr Powell will send the land registry form to the Clerk and Chair for signature and submission.
LAPC24/337	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains. <i>a) Kettering Energy Park</i> Cllr Maxwell reported that the application had been rejected at a recent NNC planning meeting.
LAPC24/338	To note planning decisions made by NNC. None. The Strategic Town and Planning Forum planning workshops will be attended by Cllrs L Brown, Keech and Sheppard.
LAPC24/339	To report on the situation with the chicanes on Irthlingborough Road and lighting at the Howards Way development. A response from Mat Barber was noted. It was agreed to request an onsite meeting to discuss the situation.
LAPC24/340	To consider the provision of village gates on Irthlingborough Road. This was dependent upon the installation of the chicanes. NNC Highways will be involved in the final decision.

LAPC24/341	To consider the status of unauthorised building works in the village. There had been no response to date from NNC Planning.
LAPC24/342	To review trees in the village owned by the Council. Access to Parish Online had been established.
LAPC24/343	To note any changes to the electoral roll. None.
LAPC24/344	To note the requirement to complete the Register of Member's Interests. This is the responsibility of individual Councillors and details need to be completed on the NNC website. Details for those no longer on the Council will be removed.
LAPC24/345	To report on changing the email accounts and website to .gov.uk. Cllrs L Brown, T Brown, Beckett, Cocks and Powell are using the new emails. All emails will be transferred to .gov before the next meeting. Details will be publicised in Saints Alive.
LAPC24/346	To consider arrangements for the elections on 1 May. Notice of the election is due to be published by 25 March with nominations due by 2 April. Cllrs L Brown and Sheppard and the Clerk are to attend an NCALC training course on 30 January.
LAPC24/347	To consider and respond to the government's consultation on strengthening the standards and conduct framework for local authorities in England. All councillors were asked to consider commenting.
Cllr Powell left the meeting at 20.30.	
LAPC24/348	To decide on action to be taken regarding street lighting on Back Lane. A resident had reported a street light not working on Back Lane. This will require a new unit. Cllr Beckett will check all the lights and any necessary expenditure will be approved via the WhatsApp group.
LAPC24/349	To consider transport matters for the village. Cllr Maxwell reported that the diversion of CB1 through Little Addington had been arranged. Cllr Cocks will ask NNC for confirmation as this has not been communicated to him.
LAPC24/350	To receive a report on the Neighbourhood Plan. Cllr L Brown reported that the consultant was engaged with the project. A draft questionnaire has been prepared and will be distributed throughout the village asking for comments. Posters will be displayed around the village and details will be included in Saints Alive.
LAPC24/351	To review the car parking situation around the village. Ongoing.
LAPC24/352	To receive a report from the LAPC Environmental Team. No response had been received from Anglian Water and NNC Highways to the complaint about the bad state of the verges after recent remedial work.
LAPC24/353	To report on the mowing contract. The contract for 2025 has been awarded to Emery Grounds and Maintenance.
LAPC24/354	To review the situation regarding The Bell. The Bell has reopened with new tenants in place.
LAPC24/355	To receive a report regarding the Addingtons playing field. No report.
LAPC24/356	To receive a report on the Greenway. A response is still awaited from ED Estates.

LAPC24/357	To receive a report from the LA/GA villages liaison group. Plans are being drawn up for a joint event on Thursday 8 May to celebrate the 80 th anniversary of VE-Day. A flag will be raised and a beacon will be lit. Arrangements are being made for food and entertainment.
LAPC24/358	To consider the production of the introductory leaflet for new residents in the village. Copies will be printed for new residents.
LPAC24/359	To consider arrangements for VE-Day 80, 8 May 2025. See item LAPC24/357.
LPAC24/360	To receive any updates from the Clerk. A Pay-As-You-Go SIM has been acquired for the new phone with a promotional discount for the first six months. The date of the May meeting was changed to Tuesday 13 May to comply with regulations. A response will be sent to a Parish Satisfaction Survey from NNC Highways/Kier.
LAPC24/361	To receive an update from Cllr Maxwell on the business at NNC. Cllr Maxwell reported that, after a robust selection, a new Chief Constable for Northamptonshire has been appointed. She reported that after the elections she would no longer be representing this area. The Council wished her well.
LAPC24/362	To decide on items to be included in the next issue of Saints Alive (March). Elections. New council mobile number. New email addresses. Neighbourhood Plan questionnaire. Neighbourhood Plan volunteers. VE-Day celebrations.
LAPC24/363	To identify any additional future agenda items for the meeting on 18 March. Elections. Annual Meeting.
LAPC24/364	To close the meeting. The meeting closed at 21.07.

Signed:

Dated: