

Little Addington Parish Council

All Councillors are hereby summoned and required to attend the Meeting of
Little Addington Parish Council to be held at
Saint Mary the Virgin Church, High Street, Little Addington NN14 4AY
on Monday 28 April 2025 commencing at 7.30 pm to transact the business below.

Signed : 

Claire Waring – Clerk to Little Addington Parish Council – Dated 21 April 2025

Stoneycroft, Back Lane, Little Addington, NN14 4AX. Tel: 07349 882872

Email: clerk@litttleaddingtonparishcouncil.gov.uk Website: <https://litttleaddingtonparishcouncil.com>

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED AND YOU MAY BE FILMED, RECORDED AND PUBLISHED. COPIES
OF ALL COUNCIL PAPERS ARE AVAILABLE TO DOWNLOAD AT: <https://litttleaddingtonparishcouncil.com>.

AGENDA

- LAPC25/001 To receive and approve apologies for absence (reasons to be advised).
- LAPC25/002 Public participation session.
Members of public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman.
- LAPC25/003 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- LAPC25/004 To appoint the new clerk.

Minutes and Meetings

- LAPC25/005 To receive and approve for signature minutes of the meeting held on Tuesday 11 March 2025.
- LAPC25/006 To note any matters arising from the minutes not included on this agenda, for report only.
- LAPC25/007 To review actions from the meeting held on Tuesday 11 March 2025, not included on the agenda.
- LAPC25/008 To confirm dates for Council meetings 2025-26.
- LAPC25/009 To report on the Internal Control Councillor Checklist.
- LAPC25/010 To review and approve standing orders (2018 – updated April 2022).

Finance

- LAPC25/011 To receive and approve the balance of account/bank reconciliation for current and MM accounts.
- LAPC25/012 To examine and approve the Bank Statements.
- LAPC25/013 To undertake a check of expenditure against the budget.

LAPC25/014 To report on moving the bank accounts.

LAPC25/015 To approve any changes to the asset register.

LAPC25/016 To note the following transfers.

Reference	Date	Payer	Description	Amount (inc VAT)
119.24/25	6/3/25	Transfer MM to current account	Neighbourhood Plan printing	£71.00
123.24/25	19/3/25	Transfer MM to current account	Neighbourhood Plan printing	£60.00
125.24/25	25/3/25	Transfer MM to current account	Neighbourhood Plan display boards	£312.00
127.24/25	31/3/25	Transfer MM to current account	Neighbourhood Plan consultant fees	£8,100
012.25/26	17/4/25	Transfer MM to current account	Remaining Neighbourhood Plan grant	£200.00

LAPC25/017 To approve and authorise payments of the following invoices.

Invoice Reference	Payment method.	Payee	Item	Total Amount (£)	Amount net of VAT (£)	Power to Make Payment
120.24/25	BACS	Events On	Neighbourhood Plan printing	£71.00	£71.00	LGA 1972 S111
121.24/25	VISA	Microsoft	Email accounts	£53.52	£44.60	LGA 1972 S111
122.24/25	DD	Lebara	Phone	£1.25	£1.05	LGA 1972 S111
124.24/25	BACS	Cllr L Brown	Neighbourhood Plan printing	£60.00	£60.00	LGA 1972 S111
126.24/25	BACS	Wonderwall	Neighbourhood Plan display boards	£312.00	£260.00	LGA 1972 S111
128.24/25	BACS	Planit-X	Neighbourhood Plan consultant fee (1)	£500.00	£500.00	LGA 1972 S111
001.25/26	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111
002.25/26	BACS	NCALC	Subscription	£566.47	£520.27	LGA 1972 S111
003.25/26	DD	Yu Energy	Electricity	£11.86	£11.30	LGA 1972 S111
004.25/26	DD	Yu Energy	Electricity	£85.95	81,95	LGA 1972 S111
005.25/26	DD	Yu Energy	Electricity	£7.07	£6.73	LGA 1972 S111
006.25/26	VISA	Amazon	Stationery	£319.40	£16.17	LGA 1972 S111
007.25/26	BACS	Clerk	Salary (Mar)	£230.74	£230.74	LGA 1972 S112
008.25/26	GG	HMRC	Tax (Mar)	£57.60	£57.60	LGA 1972 S112
009.25/26	VISA	Microsoft	email accounts	£53.52	£44.60	LGA 1972 S111
010.25/26	BACS	Ledger & Administration Services	Payroll (6/1/25-5/4/25)	£45.00	£45.00	LGA 1972 S111
011.25/26	BACS	Emery	Mowing (April)	£300.00	£250.00	LGA 1972 S111
013.25/26	BACS	Emery	Mowing (March)	£300.00	£250.00	LGA 1972 S111
014.25/26	BACS	Planit-X	Neighbourhood Plan consultant fee (2-17)	£7600.00	£7600.00	LGA 1972 S111
015.25/26	VISA	Lebara	Phone	£1.25	£1.05	LGA 1972 S111
016.25/26	BACS	ST Electrics	Fitting light units	£900.00	£750.00	LGA 1972 S111
017.25/26	BACS	INDO Technologies	Shades for light units	£25.91	£21.59	LGA 1972 S111
018.25/26	BACS	Saints Alive	Newsletter	£200.00	£200.00	LGA 1972 S111

Electricity total is £104.88.

LAPC25/018 To report on the insurance renewal.

- LAPC25/019 To receive details of the clerk's hours.
- LAPC25/020 To report on the registration of the lease for the substation on Church Lane.

Planning

- LAPC25/021 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- (a) Kettering Energy Park.
(b) Church Hill Cottage (NE/25/00139/FUL and NE/25/00140/LBC)
- LAPC25/022 To note planning decisions made by NNC.
- LAPC25/023 To report on the situation with the chicanes on Irthlingborough Road and lighting at the Howards Way development.
- LAPC25/024 To report on the installation of a road safety mirror at the top of Chapel Hill.
- LAPC25/025 To consider the provision of village gates on Irthlingborough Road.
- LAPC25/026 To consider the status of unauthorised building works in the village.

Council and village matters

- LAPC25/027 To note any changes to the electoral roll.
- LAPC25/028 To report on changing the email accounts and website to .gov.uk.
- LAPC25/029 To report on nominations for election on 1 May.
- LAPC25/030 To consider arrangements for the Annual Meeting.
- LAPC25/031 To report on action regarding street lighting.
- LAPC25/032 To consider transport matters for the village.
- LAPC25/033 To receive a report from the village Neighbourhood Plan group.
- LAPC25/034 To review the car parking situation around the village.
- LAPC25/035 To report on the response to damage to the verge at the top of Chapel Hill
- LAPC25/036 To consider refurbishment of the village sign.
- LAPC25/037 To review the mowing contract.
- LAPC25/038 To receive a report from the LAPC Environmental Team.
- LAPC25/039 To receive a report regarding the Addingtons playing field.
- LAPC25/040 To receive a report on the Greenway.
- LAPC25/041 To receive a report from the LA/GA villages liaison group.
- LAPC25/042 To report on the introductory leaflet for new villagers.

LAPC25/043 To report on the Strategic Town and Planning Forum.

LAPC25/044 To receive any updates from the Clerk.

North Northamptonshire Council

LAPC25/045 To receive an update from Cllr Maxwell on the business at NNC.

Corby and East Northamptonshire Constituency

LAPC25/046 To respond to the invitation from Lee Barron, MP.

Saints Alive

LAPC25/047 To decide on items to be included in the next issue of Saints Alive (June, due 11 May).

Future Meetings

LAPC25/048 To identify any future agenda items for the meeting on 14 May.

LAPC25/049 To thank retiring councillors.

LAPC25/050 To close the meeting.