

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 11 March 2025 at 7.30pm

Present: Councillors: L Brown (Chair), S Beckett, T Brown, J Cocks,
J Powell, M Keech and A Sheppard

In attendance:

LAPC24/410	To receive and approve apologies for absence (reasons to be advised). Claire Waring (sick). Approved.					
LAPC24/411	Public participation session. One member of the public was present.					
LAPC24/412	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None.					
LAPC24/413	To receive and approve for signature minutes of the meeting held on Tuesday 18 February 2025. Acceptance of the amended minutes was proposed by Cllr Cocks, seconded by Cllr Powell and approved. Signed by Cllr L Brown.					
LAPC24/414	To note any matters arising from the minutes not included on this agenda, for report only. All councillors reported that they had completed the Register of Members' Interests.					
Lapc24/415	To review actions from the meeting held on Tuesday 18 February 2025, not included on the agenda. All non-agenda items completed. Cllr Keech reported that the first grass cut would be on 12 March.					
LAPC24/416	To report on the Internal Control Councillor Checklist. Not completed owing to illness.					
LAPC24/417	To receive and approve the balance of account/bank reconciliation for current and MM accounts. Proposed by Cllr Beckett, seconded by Cllr T Brown and approved. Signed by Cllr L Brown.					
LAPC24/418	To examine and approve the Bank Statements. Proposed by Cllr Powell, seconded by Cllr Keech and approved. Signed by Cllr L Brown.					
LAPC24/419	To undertake a check of expenditure against the budget. An overspend on some areas was noted but overall, spending is within budget.					
LAPC24/420	To report on moving the bank accounts. It was noted that PayPal can be used to both make and receive payments and can therefore be used for payments from the existing VISA card.					
LAPC24/421	To approve any changes to the asset register. None.					
LAPC24/422	To approve and authorise payments of the following invoices.					
Invoice Reference	Payment method	Payee	Item	Total Amount	Amount Net of VAT	Power to
108.24/25	VISA	Lebara	Phone	£1.25	£1.05	LGA 1972 S111

109.24/25	VISA	Microsoft	Email accounts	£53.52	£44.60	LGA 1972 S111
110.24/25	DD	Yu Energy	Electricity	£7.07	£6.73	LGA 1972 S111
111.24/25	BACS	NCALC	Elections course (x3)	£126.00	£105.00	LGA 1972 S111
112.24/25	BACS	INDO Technologies	Replacement light fittings (x2)	£343.63	£286.36	LGA 1972 S111
113.24/25	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111
114.24/25	DD	Yu Energy	Electricity	£11.05	£10.52	LGA 1972 S111
115.24/25	DD	Yu Energy	Electricity	£87.22	£83.07	LGA 1972 S111
116.24/25	DD	Yu Energy	Electricity	£6.38	£6.08	LGA 1972 S111
117.24/25	BACS	Clerk	Salary (Feb)	£230.74	£230.74	LGA 1972 S112
118.24/25	GG	HMRC	Tax (Feb)	£57.60	£57.60	LGA 1972 S112

Electricity total is £111.72: £7.07 for festive lighting in January and £104.65 total for February. Payments proposed by Cllr T Brown, seconded by Cllr Cocks and approved. Signed by Cllr L Brown.

LAPC24/423	To consider the insurance questionnaire from AJ Galagher. No changes required. The Clerk will return the questionnaire.
LAPC24/424	To receive details of the clerk's hours. Overtime must be authorised in advance. The clerk's request for overtime to prepare for the handover was rejected. No clerk's manual would be required.
LAPC24/425	To consider the appointment of a new Clerk. Cllr L Brown will check the situation with NCALC as there is a preferred candidate. The new contract will require working on specified days with overtime being authorised in advance. Holidays must be taken pro rata throughout the year.
LAPC24/426	To report on the sale of the lease for the substation on Church Lane. This will be handled by Cllr Powell.
LAPC24/427	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains. <i>a) Kettering Energy Park</i> No further information available.
LAPC24/428	To note planning decisions made by NNC. None.
LAPC24/429	To report on the situation with the chicanes on Irthlingborough Road and lighting at the Howards Way development. There had been no response for the council's request for an on-site meeting. Guy Holloway has responded.
LAPC24/430	To consider the installation of a road safety mirror at the top of Chapel Hill. Cllr Powell would log this on Fix My Street.
LAPC24/431	To consider the provision of village gates on Irthlingborough Road. This was dependent upon the installation of the chicanes. NNC Highways will be involved in the final decision.
LAPC24/432	To consider the status of unauthorised building works in the village. There had been no response to date from NNC Planning.

LAPC24/433	To review trees in the village owned by the Council. This has been put on hold.
LAPC24/434	To note any changes to the electoral roll. None.
LAPC24/435	To report on changing the email accounts and website to .gov.uk. Cllrs Keech and Sheppard are still to move onto the new addresses.
LAPC24/436	To consider arrangements for the elections on 1 May. All those wishing to stand for election were asked to give their forms to Cllr L Brown by 30 March to be delivered to NNC.
LAPC24/437	To consider arrangements for the Annual Meeting. Colin Wilkinson will speak about the Neighbourhood Plan. Councillors will provide refreshments.
LAPC24/438	To report on action regarding street lighting. Cllr Beckett has contacted contractors to fit the new light units. Light shields had been requested by a villager and Cllr Beckett will investigate prices. An EGM will be held if required. It was noted that Highways would not allow additional light fittings.
LAPC24/439	To consider transport matters for the village. Permission was awaited from the Office of Transport .
LAPC24/440	To receive a report on the Neighbourhood Plan. Cllr L Brown reported that the letter regarding the questionnaire had been printed and would be circulated to all properties. A biodiversity report had been requested.
LAPC24/441	To review the car parking situation around the village. Additional rocks will be placed around the grit bin to deter parking.
LAPC24/442	To consider the response to damage to the verge at the top of Chapel Hill Cllr T Brown has contacted the company whose vehicle damaged the verge at the top of Chapel Hill. As there is a witness and photographic evidence of the event, it will be reported to the police as criminal damage. Highways has inspected the site. An offer has been received to rectify the situation.
LAPC24/443	To consider refurbishment of the village sign. Cllr T Brown to identify the cost and supplier who can refurbish the village sign.
LAPC24/444	To receive a report from the LAPC Environmental Team. It was reported that the bulbs planted last year are now blooming and enhancing the village. The Spring Fair will be held on Sunday 27 April. The Clerk will be asked to arrange for the usual road closure. The wild flower bed on the High Street will be prepared and reseeded. The planters will be made ready for summer.
LAPC24/445	To receive a report regarding the Addingtons playing field. No report.
LAPC24/446	To receive a report on the Greenway. No report.
LAPC24/447	To receive a report from the LA/GA villages liaison group. On the 80 th anniversary of VE Day, a flag will be raised on the flagpole by the Green at 9 am. At 6 pm, the field behind The Bell will be open for the celebrations. Those attending are asked to bring their own seating and refreshments. Aveilia will provide appropriate entertainment with two 45-minute performances from 7.30 pm. The beacon will be lit at 9.30 pm. There will be no charge for attendance.

LAPC24/448	To consider the production of the introductory leaflet for new residents in the village. It has not proved possible to print this in house. Cllr L Brown will arrange for it to be printed professionally.
LPAC24/449	To report on the Strategic Town and Planning Forum. This is to be held on 14 March. Cllrs L Brown, T Brown, Cocks and Sheppard will attend.
LPAC24/450	To receive any updates from the Clerk. No report.
LAPC24/451	To receive an update from Cllr Maxwell on the business at NNC. No report.
LAPC24/452	To decide on items to be included in the next issue of Saints Alive (April). Annual Meeting VE-Day celebrations (joint with GA) Litter Pick on Saturday 10 May at 10.00 am.
LAPC24/453	To identify any additional future agenda items for the meeting on 22 April. Refurbishment of the village sign. Shades for the lights. New clerk.
LAPC24/454	To close the meeting. The meeting closed at 21.24.

Signed:

Dated: