

Little Addington Parish Council

All Councillors are hereby summoned and required to attend the Annual Meeting of Little Addington Parish Council to be held at Saint Mary the Virgin Church, High Street, Little Addington NN14 4AY on Wednesday 14 May 2025 commencing at 7.30 pm to transact the business below.

Signed : 

Rachael Keech – Clerk to Little Addington Parish Council – Dated 8 May 2025

Stoneycroft, Back Lane, Little Addington, NN14 4AX. Tel: 07349 882872.

Email: clerk@littleaddingtonparishcouncil.gov.uk Website: <https://littleaddingtonparishcouncil.com>

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED AND YOU MAY BE FILMED, RECORDED AND PUBLISHED. COPIES OF ALL COUNCIL PAPERS ARE AVAILABLE TO DOWNLOAD AT: <https://littleaddingtonparishcouncil.com>.

AGENDA

- LAPC25/051 To elect the Chairman for 2025/26.
The Council will elect the Chairman for 2025/26 to be followed by the signing of the Chairman's Declaration of Acceptance in the presence of the Clerk.
- LAPC25/052 To elect the Vice Chairman for 2025/26.
- LAPC25/053 To receive and approve apologies for absence (reasons to be advised).
- LAPC25/054 Public participation session.
Members of public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman).
- LAPC25/055 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- LAPC25/056 To welcome the new clerk and councillors.
- LAPC25/057 To receive councillors' Declarations of Office and, for any not received, determine when they shall be received.
- LAPC25/058 To receive councillors' GDPR Security Compliance Checklist and the Electronic Service of Summons Consent Forms.
- LAPC25/059 To allocate Councillors' roles and responsibilities including representatives to external bodies.
- LAPC25/060 To consider training requirements for councillors and clerk.
- Internal Audit**
- LAPC25/061 To receive and note the Annual Internal Audit Report 2024/25 and actions required.
- LAPC25/062 To approve the Annual Governance Statement 2024/25 (Section 1). To be signed by the Chairman of the meeting and the Clerk .

- LAPC25/063 To approve the Accounting Statements 2024/25 (Section 2). To be signed by the Chairman of the meeting and the Clerk.
- LAPC25/064 To approve the end of year bank reconciliation and end of year cashbook.
- LAPC25/065 The RFO to set the commencement date for the exercise of public rights.

Minutes and Meetings

- LAPC25/066 To receive and approve for signature minutes of the meeting held on Monday 28 April 2025.
- LAPC25/067 To note any matters arising from the minutes not included on this agenda, for report only.
- LAPC25/068 To review actions from the meeting held on Monday 28 April 2025, not included on the agenda.
- LAPC25/069 To report on the Internal Control Councillor Checklist.

Finance

- LAPC25/070 To receive and approve the balance of account/bank reconciliation for current and MM accounts.
- LAPC25/071 To examine and approve the Bank Statements.
- LAPC25/072 To undertake a check of expenditure against the budget.
- LAPC25/073 To report on moving the bank accounts.
- LAPC25/074 To approve any changes to the asset register.
- LAPC25/075 To note the following receipts.

Date	Payer	Description	Amount (inc VAT)
22/04/25	NNC	Precept	£16,600
22/04/25	HMRC	VAT claim	£2435.67

- LAPC25/076 To approve and authorise payments of the following invoices.

Invoice Reference	Payment method.	Payee	Item	Total	Amount net of VAT	Power to Make Payment
017.25/26	BACS	Saints Alive	Newsletter	£200.00	£200.00	LGA 1972 S111
020.25/62	BACS	St Mary's church	Room rental	£250.00	£250.00	
021.25/26	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111
022.25/26	VISA	Microsoft		£12.36	£10.03	LGA 1972 S111
023.25/26	BACS	INDO Technologies		£25.91	£21.59	LGA 1972 S111
024.25/26	BACS	INDO Technologies		£13.91	£11.59	LGA 1972 S111
025.25/26	BACS	Clerk		£287.20	£287.20	LGA 1972 S112
026.25/26	GG	HMRC		£71.80	£71.80	LGA 1972 S112

Electricity total is £.

- LAPC25/077 To report on the insurance renewal.
- LAPC25/078 To receive details of the clerk's hours.
- LAPC25/079 To report on the registration of the lease for the substation on Church Lane.

Planning

- LAPC25/080 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
 - (a) Kettering Energy Park.
 - (b) Solar panels and air source heat pump at Stoneycroft, Back Lane (NE/25/00437/LBC and NE/25/00441/FUL).
- LAPC25/081 To note planning decisions made by NNC.
- LAPC25/082 To report on the situation with the chicanes on Irthlingborough Road and lighting at the Howards Way development.
- LAPC25/083 To consider the provision of village gates on Irthlingborough Road.
- LAPC25/084 To consider the status of unauthorised building works in the village.

Council and village matters

- LAPC25/085 To report on changing the email accounts and website to .gov.uk.
- LAPC25/086 To report on the Annual Parish Meeting.
- LAPC25/087 To report on action regarding street lighting.
- LAPC25/088 To consider transport matters for the village.
- LAPC25/089 To receive a report from the village Neighbourhood Plan group.
- LAPC25/090 To review the car parking situation around the village.
- LAPC25/091 To consider refurbishment of the village sign.
- LAPC25/092 To approve the amended mowing contract.
- LAPC25/093 To receive a report from the LAPC Environmental Team.
- LAPC25/094 To receive a report regarding the Addingtons playing field.
- LAPC25/095 To receive a report on the Greenway.
- LAPC25/096 To receive a report from the LA/GA villages liaison group.
- LAPC25/097 To report on the introductory leaflet for new villagers.
- LAPC25/098 To receive any updates from the Clerk.

North Northamptonshire Council

- LAPC25/099 To receive an update on the business at NNC.

Corby and East Northamptonshire Constituency

LAPC25/100 To report on the invitation from Lee Barron, MP.

Saints Alive

LAPC25/101 To decide on items to be included in the next issue of Saints Alive (June, due 15 May).

Future Meetings

LAPC25/102 To identify any future agenda items for the meeting on 17 June.

LAPC25/103 To close the meeting.